

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: December 14, 2022

SUBJECT:	2022-23 Program Development Funds	ATTACHMENT: Yes	
		ENCLOSURE: None	
AGENDA ITEM:		TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	<div style="text-align: right; margin-right: 20px;"><i>URP</i></div> Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor	ACTION	X
		INFORMATION	

BACKGROUND:

Program Development Funds, also referred to as PDF or 20% funds, are the District’s discretionary funds for allocation to continuing and one-time-only purposes. The funds are comprised of both prior and current year resources per established formulas. Schedule I summarizes the funds available for the 2022-23 allocation. The overall guidelines for PDF allocations are: 1) to be responsive to the District/Colleges’ planning process and related goals and objectives; 2) to address any current or future emphases directed by the Governing Board; 3) to fund mandates or new costs imposed upon the District; 4) to balance the distribution across District-wide needs; and 5) to maintain the District’s conservative fiscal practices.

A key factor in the distribution of the funds is matching the type of resource (continuing or one-time-only) to the nature of the allocation. The type of revenue establishes or limits the type of expenditure that can be funded.

For 2022-23, the District has \$3.0 million to allocate toward continuing costs, which includes funding from the Student Centered Funding Formula, less the change in estimate to PDF in 2021-22. These estimates are consistent with those contained in the Adopted Budget approved at the September 2022 board meeting. If the funding formula yields additional on-going resources in 2022-23, those will be included in the 2023-24 Program Development Funds allocation.

The District also has \$20.7 million available for one-time general-purpose of which \$10 million is allocated towards College Capital Outlay Projects.

STATUS:

The proposed allocations contained in Schedule II are organized by the goals outlined in the District’s Strategic Plan. Of note, these allocations have been focused on maintaining core elements of the District’s services operations and include minimal new items of expenditure this year. Strategy A focuses on establishing pathways for access and success. Strategy B emphasizes equitable academic achievement. Strategy C centers on improving teaching and learning opportunities. Strategy D focuses on creating an outstanding working and learning environment.

The District Budget Committee has reviewed the resources and allocations schedules. The formal approval of the allocations will take place in February when the first budget revision for 2022-23 is brought to the Board.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposals contained in the Program Development Funds effective January 1, 2023.

Los Rios Community College District
Summary of 2022-23 District Program Development Funds
And Selected Categorical/Special Revenue Funds

	Available Funds	Continuing Funds	Non-Cont. or OTO Funds
I. 2020-21 Funding Sources			
Recalculated Final Revenue (20%)	\$ 391,238	\$	\$ 391,238
Lottery (unrestricted - 20%)	146,813		146,813
Total 2020-21 Sources	<u>538,051</u>		<u>538,051</u>
II. 2021-22 Funding Sources			
Total Computational Revenue (20%)	1,115,394	(380,762)	1,496,156
Lottery (unrestricted - 20%)	1,341,802		1,341,802
Interest Income	1,653,957		1,653,957
Out-of-State Tuition	(413,237)	(413,237)	-
Mandate Block Grant	285,769		285,769
Recycle/Other	1,449,759	349,090	1,100,669
Total 2021-22 Sources	<u>5,433,444</u>	<u>(444,909)</u>	<u>5,878,353</u>
III. 2022-23 Funding Sources, partial allocation			
Total Computational Revenue (20%)	6,382,747	3,492,703	2,890,044
Interest Income		2023-24	
Out-of-State Tuition		2023-24	
Mandate Block Grant		2023-24	
Lottery (unrestricted - 20%)	1,400,000		1,400,000
Total 2022-23 Sources	<u>7,782,747</u>	<u>3,492,703</u>	<u>4,290,044</u>
Total 2022-23 Program Development Funds	<u>13,754,242</u>	<u>3,047,794</u>	<u>10,706,448</u>
College Capital Outlay Projects	<u>10,000,000</u>		<u>10,000,000</u>
Total Available for 2022-23 PDF Allocation	<u><u>23,754,242</u></u>	<u><u>3,047,794</u></u>	<u><u>20,706,448</u></u>

**Los Rios Community College District
Proposed Allocation of Program Development Funds
and Selected Categorical Programs
2022-23 District Strategies**

Schedule II

	District- Wide	ARC	CRC	FLC	SCC	DO/FM	Total		Total
							Continuing	One-Time Only	
A. Establish effective pathways that optimize student access and success									
1) <u>Counseling Expansion</u>									
a) Allocation to support 900:1 increase - none due to enrollment							-	-	-
2) Regional K16 Education Collaborative Grant Support	100,000	-	-	-	-	-	-	100,000	100,000
3) <u>Other Student Support Services</u>									
a) Student Access Card - ASG Revenue Offset (none due to enrollment)							-	-	-
b) Out of State Tuition above base (none in 2022-23)							-	-	-
c) WEAVE Confidential Reporting	40,000	-	-	-	-	-	-	40,000	40,000
Total Other Student Support Services	40,000	-	-	-	-	-	-	40,000	40,000
Total Strategy A	140,000	-	-	-	-	-	-	140,000	140,000
B. Ensure Equitable Academic Achievement Across all Racial, Ethnic, Socioeconomic and Gender Groups									
1) Open Educational Resources	-	327,564	222,418	175,545	274,473	-	-	1,000,000	1,000,000
Total Strategy B	-	327,564	222,418	175,545	274,473	-	-	1,000,000	1,000,000

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							Continuing	Only	
C. Provide Exemplary Teaching and Learning Opportunities									
1) <u>Program Expansion/Maintenance</u>									
a) Faculty Stipends - none due to no increase in stipends									-
Total	-	-	-	-	-	-	-	-	-
2) Support for Curriculum Work Activities	-	2,500	2,500	2,500	2,500	-	-	10,000	10,000
3) Instructional Support for Math Department	-	25,000	25,000	25,000	25,000	-	-	100,000	100,000
4) <u>Maintain Programs</u>									
a) College Operation/Discretionary Funds formula	-	7,339	16,280	17,687	34,197	-	75,503	-	75,503
b) JPA - Public Safety Agencies	-	260,000	-	-	-	-	-	260,000	260,000
Total Operational/Discretionary Funds	-	267,339	16,280	17,687	34,197	-	75,503	260,000	335,503
Total Strategy C	-	294,839	43,780	45,187	61,697	-	75,503	370,000	445,503

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							Continuing	One-Time Only	
D. Foster an Outstanding Working and Learning Environment									
<u>1) Employee Training/Development & Recruiting Costs</u>									
a) Staff Development - District Funds	-	61,465	33,894	21,956	48,007	9,678	-	175,000	175,000
b) Less: \$75,000 Continuing from PDF (2004-05)	-	(29,488)	(12,410)	(5,947)	(23,725)	(3,430)	-	(75,000)	(75,000)
c) Staff Development - Net 2022-23 PDF	-	31,977	21,484	16,009	24,282	6,248	-	100,000	100,000
2) Facility Improvement Needs	-	3,472,381	2,126,925	1,559,533	2,841,161	-	-	10,000,000	10,000,000
3) Recruitment and Retention Incentive	545,000	-	-	-	-	-	-	545,000	545,000
4) Employee Out of Pocket Medical Premium (18 Months)	1,522,657	-	-	-	-	-	-	1,522,657	1,522,657
5) Financial Aid & Admissions/Records Operational	319,752	-	-	-	-	-	18,507	301,245	319,752
<u>6) Safety & Security</u>									
a) Operational & Equipment Costs	10,630	-	-	-	-	-	-	10,630	10,630
b) Expand LRPD Recruitment Activities	50,000	-	-	-	-	-	-	50,000	50,000
c) Los Rios Police Department Relocation	1,341,776	-	-	-	-	-	-	1,341,776	1,341,776
Total Safety & Security	1,402,406	-	-	-	-	-	-	1,402,406	1,402,406
<u>7) Plant Maintenance & Enhancement</u>									
a) Planning for Student Housing	200,000	-	-	-	-	-	-	200,000	200,000
b) Grounds Equipment	-	-	-	-	-	239,100	-	239,100	239,100
c) Perimeter Fencing	-	-	80,000	-	-	-	-	80,000	80,000
d) Elevator Phone Replacement	30,000	-	-	-	-	-	-	30,000	30,000
e) Turf Replacement Sinking Fund ¹	740,770	-	-	-	-	-	-	740,770	740,770
Total Plant Maintenance & Enhancement	970,770	-	80,000	-	-	239,100	-	1,289,870	1,289,870
<u>8) Classified Staff Allocations</u>									
a) Reclassifications and Compensation Improvements	321,675	-	-	-	-	-	306,545	15,130	321,675
Total Classified Staff Allocations	321,675	-	-	-	-	-	306,545	15,130	321,675

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							Continuing	One-Time Only	
D. Foster an Outstanding Working and Learning Environment (continued)									
9) <u>Sacramento City College</u>									
a) McClellan Rent Increase (fund as continuing in 2022-23)	-	-	-	-	9,075	-	9,075	-	9,075
10) PERS/STRS 2022-23 on-going	50,000	-	-	-	-	-	50,000	-	50,000
Total Retirement Funding	50,000	-	-	-	-	-	50,000	-	50,000
11) <u>Management</u>									
a) Management Salary Schedule & Step Increases	533,070	-	-	-	-	-	383,885	149,185	533,070
Total Management Allocations	533,070	-	-	-	-	-	383,885	149,185	533,070
12) <u>Information Technology (District-wide)</u>									
a) New and Operational Project Costs	4,669,520	-	-	-	-	-	1,964,279	2,705,241	4,669,520
b) Sinking Fund	500,000	-	-	-	-	-	-	500,000	500,000
District-Wide Information Technology ²	5,169,520	-	-	-	-	-	1,964,279	3,205,241	5,169,520
13) <u>Organizational Costs</u>									
a) Professional Expertise (Legal, Audit, Actuarial, Consultants, etc.)	100,880	-	-	-	-	-	-	100,880	100,880
b) Insurance Premiums	669,834	-	-	-	-	-	240,000	429,834	669,834
c) Dues & Memberships	135,000	-	-	-	-	-	-	135,000	135,000
Total Organizational Costs	905,714	-	-	-	-	-	240,000	665,714	905,714
Total Strategy D	11,740,564	3,504,358	2,228,409	1,575,542	2,874,518	245,348	2,972,291	19,196,448	22,168,739
GRAND TOTAL	11,880,564	4,126,761	2,494,607	1,796,274	3,210,688	245,348	3,047,794	20,706,448	23,754,242

¹ RDA Allocation

² Unrestricted Lottery funds support this allocation